

## RECORD OF PROCEEDINGS

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**MINUTES OF A SPECIAL  
MEETING OF THE BOARD OF DIRECTORS OF  
THE BLUE LAKE METROPOLITAN DISTRICT NO. 2  
HELD  
SEPTEMBER 26, 2022**

**ATTENDANCE:**

A special meeting of the Board of Directors of the Blue Lake Metropolitan District No. 2 was called and held Monday, September 26, 2021, at 1:30 p.m. at Community Resource Services of Colorado LLC, Greenwood Village, CO 80111, and via Zoom teleconference, in accordance with Colorado law. The following directors were present and confirmed their qualifications to serve on the Board:

Mark Bush  
Charles Foster  
Russell Watterson, Sr.

Absent were Directors Fair and Craft. whose absence was excused.

Also present were:

Matt Ruhland, Esq.: Cockrel Ela Glesne Greher & Ruhland, P.C.,  
Joel Meggers, Phyllis Brown and Rhonda Bilek; Community Resource Services of Colorado, LLC  
Christine McLeod and Hannah Shelter; Haynie & Co.

**ADMINISTRATIVE  
MATTERS:**

**Call to Order and Declaration of Quorum:** Mr. Meggers noted that a quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 1:32p.m.

**CONFLICTS:**

**Disclosure of Potential Conflicts of Interest:** Attorney Ruhland advised the Board that under Colorado law, certain disclosures are required before the Boards can take official action at the meeting. The Board reviewed the agenda for the meeting and confirmed the contents of the written disclosures they had previously made and stated the fact and summary nature of the individual interests that are set forth in the disclosures, as required under Colorado law, so that official action could be taken at the meeting.

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Written disclosures of the interests of Directors were filed with the Secretary of State at least seventy-two (72) hours prior to the meeting.

### **AGENDA:**

**Agenda:** Mr. Meggers suggested that the agenda be modified to accommodate the presentation by Haynie & Co. for the 2021 Audit and to follow with the Financial Items. Following discussion, upon motion duly made by Director Foster seconded by Director Bush and, upon vote, unanimously carried, the agenda was approved.

### **2021 AUDIT:**

**2021 Audit:** Christine McLeod with Haynie & Co. presented and reviewed the 2021 draft audit to the Board of Directors. She noted the unmodified opinion which indicates a clean audit. After discussion, Director Bush moved that the Board approve the 2021 audit subject to final review by the auditor. Upon motion duly made by Director Watterson seconded by Director Bush and, upon vote, unanimously carried, the 2021 Audit was approved.

### **FINANCIAL ITEMS:**

#### **PUBLIC HEARINGS TO CONSIDER THE PROPOSED 2023 BUDGET**

**Public Hearings:** Mr. Meggers reported that the proper publications had been made to allow the Board to conduct the public hearings. Director Bush opens the hearing at 1:51 p.m. to the public, being no public in attendance, the hearing were closed at 1:51 p.m.

#### **Proposed 2023 Budget and Consider Adoption of Resolution – Certify Mill Levy and Appropriate 2023 Expenditures:**

Ms. Brown presented and reviewed the proposed 2023 budget. After discussion, the Board requests Directors Bush and Foster to review the final mill levy certification and the proposed capital project funds. Director Watterson moved that the Board adopt 2023 budget subject to final review and if necessary, for changes in the District's final assessed valuation and final mill levy certification. Upon second by Director Foster, vote was taken, and motion carried unanimously.

### **FINANCIALS**

**Cash Position and Unaudited Financial Statements:** Ms. Brown reviewed the financial statements with the Board. Upon motion duly made by Director Foster, seconded by Director Watterson, and, upon vote, unanimously carried, the financial statements were approved

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**Review and Ratify the Payment of Claims:** Upon motion duly made by Director Foster, seconded by Director Watterson, and, upon vote, unanimously carried, the financial statements were approved

**MINUTES:**

**Minutes:** The Board reviewed the Minutes from the September 22, 2021, Board Meeting. Upon motion duly made by Director Bush, seconded by Director Watterson and, upon vote, unanimously carried, the minutes were approved.

**RESOLUTION DESIGNATING LOCATION TO POST NOTICE OF PUBLIC MEETINGS:**

**Designating Location:** Matt Ruhland, Esq, reviewed the resolution. Upon motion duly made by Director Watterson, seconded by Director Bush and, upon vote, unanimously carried, the Resolution Designating Location to Post Notice of Public Meetings was approved.

**2023 ANNUAL ADMINISTRATIVE RESOLUTION:**

**Annual Administrative Resolution:** Matt Ruhland, Esq, reviewed the resolution. Upon motion duly made by Director Bush, seconded by Director Watterson and, upon vote, unanimously carried, the 2023 Annual Administrative Resolution was approved.

**WORKERS COMPENSATION RESOLUTION:**

**Workers Compensation Resolution:** Matt Ruhland, Esq, reviewed the resolution. Upon motion duly made by Director Watterson, seconded by Director Foster and, upon vote, unanimously carried, the 2023 Workers Compensation Resolution was approved.

**RESOLUTION CALLING A REGULAR ELECTION ON MAY 2, 2023:**

**Resolution Calling Regular Election:** Matt Ruhland, Esq, reviewed the 2023 election rules and regulations with the Board. Director Bush asked requested more clarification. Upon motion duly made by Director Bush, seconded by Director Watterson and, upon vote, unanimously carried, the Resolution Calling a Regular Election on May 2, 2023, was approved.

**ENGAGEMENT OF HAYNIE & CO.**

**Engagement of Haynie & Co. to perform the 2022 Audit:** Upon motion duly made by Director Watterson, seconded by Director Bush and, upon vote, unanimously carried, the Engagement of Haynie & Co. to perform the 2022 Audit was approved.

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**ATTORNEY'S ITEMS:**      **Advance and Reimbursement Agreement by and Between Blue Lake Metropolitan District No. 1, Blue Lake Metropolitan District No. 2 and Lochbuie Land I, LLC:** Matt Ruhland discussed the reimbursement between Blue Lake MD No. 1 and Blue Lake MD No. 2. Noting that the reallocation back to Blue Lake MD No. 1 will be determined after the 2021 Audit has been finished. Therefore, no action is needed at today's meeting.

**OTHER ITEMS:**                 Joel Meggers suggested an early November meeting and date will be determined.

**ADJOURNMENT:**                There being no further business to come before the Board, upon motion by Director Bush, second by Director Foster, and upon vote, the Board unanimously adjourned the meeting at 2:24 p.m.

DocuSigned by:  
*Charles Foster*

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Secretary for the Meeting